



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, May 28, 2013

7:30PM

Town Hall, Meeting Room, 55 Main Street
(Please be advised all times are approximate)

1. 7:30PM **Call to Order**
2. 7:31PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
 - Recognition of Diana Walker-Moyer member of the Merrimack Valley Reserves Corps (MVRC) for assisting as a volunteer team leader at the finish line during the Boston Marathon Bombings
 - Recognition of Terry Stader, Veterans Service Officer, for managing amateur radio communications at MEMA headquarters
4. 7:35PM **Requests from the Pedestrian Safety Committee**
 - 1) Request for input and approval of the Westford Pedestrian Safety Committee Working Map
 - 2) Request for support of a design concept for a new sidewalk at the Robinson School
5. 7:50PM **Consent Agenda – Requests to Approve the Following:**
 - A. Application by a Farmer Winery for License to Sell at a Farmer's Market
 - 1) Westport Rivers Inc. – *Robert Russell* (attending)
Tuesdays - June 18, 2013 – October 29, 2013
2:30pm – 6:30pm
 - 2) Still River Winery – *Wade Hotzman* (attending)
Tuesdays - June 18, 2013 – October 29, 2013
2:30pm – 6:30pm
 - B. Application for Approval of a Special License
 - 1) Volleyball Championship – *Al Fletcher* (not attending)
79 Powers Rd
Saturday, August 3, 2013
8:00am – 6:00pm
 - 2) Women's Cities Golf Tournament – *Lisa Colangelo* (attending)
Nabnasset Lake Country Club – Oak Hill Rd
Saturday, July 20, 2013
12:00pm – 10:00pm
(Rain date, July 21, 2013)

6. 7:55PM **Sign Request**
- PAV LLC - *Scott Battis Owner/Designer* (attending)
Alcorn Plaza
439 Littleton Rd
(replacement of an existing freestanding sign)
7. 8:00PM **Old/New Business**
- 1) Request to appoint BoS member to the East Boston Camps & Stepinski Parcels Naming Committee
 - 2) Request to appoint a BoS member as a representative for NMCOG
 - 3) Request to appoint a BoS member as a representative for LRTA
 - 4) Request to appoint 2 Election Officers
 - 5) Request to sign the Special State Election Warrant
8. 8:10PM **Board Reports/Updates**
9. 8:15PM **Town Manager's Report**
1. Request for comments on the Northern Middlesex Stormwater Collaborative (NMSC) MOU and request appointment of two NMSC Advisory Board Members; Paul Starratt, Town Engineer and Richard Barrett, Highway Superintendent
 2. Request to ratify Police Chief McEnaney's contract for FY14-17
 3. Request to approve service contract with Emergency Communications Network, LLC for CodeRed Emergency Notification System \$12,157
 4. Request to award contract for a phone system audit to SpyGlass Group LLC not exceed \$5,000
 5. Request to award contract for roof design services to Gienapp
 6. Request to award contract for records management consulting services to King Information Systems for up to \$2,180
 7. Update on Strategic Planning Retreat – Thursday, June 20, 2013
 8. Request to approve Special Town Meeting October 21, 2013 timeline
10. 8:30PM **Correspondence**
11. 8:35PM **Adjournment**

