

# **WESTFORD PARKS & RECREATION COMMISSION**

## **AGENDA – Draft -Revised**

Monday, February 3, 2014

6:30P.M.

Parks, Recreation, & Cemetery Dept  
35 Town Farm Road

### **6:30P.M. Open Forum - Citizen Participation**

This portion of the meeting is for citizens to communicate ideas or concerns to the commission regarding parks and recreation issues WHICH ARE NOT RELATED TO SPECIFIC ACTION ITEMS on the agenda. Speakers are limited to 10 minutes. Individuals desiring more time should contact the Commission Chair two weeks prior to the next scheduled meeting and request to be placed on the agenda. The public is encouraged to comment on the need for parks and recreation programs and facilities, as they perceive them.

### **6:32 P.M. I Approval of Meeting Agenda**

### **6:33 P.M. II Approval of Meeting Minutes**

### **6:45P.M. III Projects/Tasks & Ongoing Agenda Items**

1. Community Fields at Nutting Road
  - a. Brick Park
2. Bruce Freeman Rail Trail
3. Community Preservation Application – review of presentations
  - a. Recreation
  - b. Healthy Lakes & Ponds Collaborative
4. Conservation Commission – rescheduled to February 12th
  - a. Annual review of permitting for East Boston Camps
  - b. Healthy Lakes & Ponds Collaborative

### **7:45P.M. V Reports/Updates**

1. Budget/financials update
  - a. FY'14 budget & revenues to date
  - b. FY'15 Budget – approved by Fin Com
2. Programs Review and Update – Sandra
  - a. "Camp Fair" – additional date
  - b. Brochure – new programs
  - c. February vacation week
    - i. Crew trip to Virginia
    - ii. Vacation program
3. Parks, grounds, facilities –Pat

### **8:10P.M. VI Old Business**

### **8:20P.M. VII New Business**

1. Toastmasters – Pat & Sandra

### **8:30P.M. Next Meeting Date and Adjournment**