



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES MEETING  
AGENDA-REVISED**

**Monday, December 7, 2015; 7:00PM**

**J. V. FLETCHER LIBRARY – Staff Lounge**

**Staff Guest: Holly Sheridan-Pritchard, Head of Circulation**

- I. Call to Order [**4 seconds**]
- II. Signing of Trust Fund Warrants [**5 minutes**]
- III. Approval of Minutes [**5 minutes**] [Bolded minutes in packet] **VOTE**
  - A. **November 19, 2015**
- IV. Acceptance of Treasurer’s Quarterly Report [**0 minutes**]
- V. Report of the Director [**10 minutes**] **VOTE**
  - A. Warrant Review and Approval
    - 1. Warrants Number: **16-20 thru 16-23**
- VI. Report of Committees [**5 minutes**]
  - A. Trustee Information Exchange
- VII. Communications [**5 minutes**]
  - A. Correspondence from Financial Development Agency, Inc.
  - B. Thank You’s for Recognition Brunch
- VIII. Unfinished Business [**10 minutes**]
  - A. Approval of FINAL Library Building Program document (sent electronically)
- IX. New Business [**10 minutes**]
  - A. Staff Presenter: Holly Sheridan-Pritchard
- X. Announcements [**5 minutes**]
  - A. Friends’ Liaison Report (Fleckner)
  - B. Foundation Committee Report (Rainville)
  - C. PWI Report (Price)
  - D. Note upcoming important dates:

Dec. 9, 2015	7pm	<b>Library Facility Needs Committee/Conservation Commission</b>
Dec. 10, 2015	7pm	<b>Finance Committee Budget Hearing, Town Hall/Disabilities Committee (LFNC)</b>
Dec. 14, 2015	4pm	<b>Trustee Investment Committee</b>
Dec. 16, 2015	TBD	<b>Town Center Parking Committee (LFNC)</b>
Dec, 21, 2015	TBD	<b>Planning Board (LFNC)</b>
Jan. 4, 2016	7pm	<b>January Trustees Meeting</b>

XI. Adjournment [**3 seconds**]

SF/edr

**FRONT ATTACHMENTS:**

- Trustee Board Meeting Dates FY16
- Trustee Board Calendar
- Trustee Goals FY16

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**REAR ATTACHMENTS:**

- **REPORTS/POLICIES:**
  - Board of Selectmen Contract Policy
  - DRAFT Town-wide Capital Plan FY17
  - Board of Selectmen Town Manager Goals
  - NELA Conference: Rainville
- **ARTICLES:**
- **PUBLICITY RELEASES:**
  - Holiday Fun with Steve Blunt
  - 9-Hole Mini Golf
  - Planning & Saving for College Seminar
  - Sounds of the Season!
- **PLANNING DOCUMENTS:**
  - Impact of Minimum Wage Adjustment (requested by Town Manager)
  - Salaries 2015 Market Basket Survey
- **PLANNING AND DESIGN GRANT DOCUMENTS:**
  - 2016 Census Insert
  - FINAL Library Building Program 12.1.2015 [sent electronically]
- **MISCELLANEOUS:**

